



City of Dacula
Temporary Use/ Special Event
Permit Application

Applicant Information

Applicant Name: _____

Applicant Business: _____

Applicant Phone No.: _____ Applicant Address: _____

Event Information

Address: _____

Purpose of Event: _____

Date(s): _____ Hours: _____
(Maximum of two (2) days) (If alcohol is served, hours are limited to 9:00 a.m. - 11:00 p.m., Monday - Saturday & 11:00 a.m. - 11:00 p.m., Sunday)

Will a live band / DJ be utilized? YES _____ NO _____

Will alcohol be served? *(Item #4 is required)* YES _____ NO _____

Will temporary fencing be utilized? *(required if serving alcohol)* YES _____ NO _____

Will uniformed officers be on-site? *(required if serving alcohol)* YES _____ NO _____

Detailed description of the event including the number of persons attending: _____

THE APPLICANT MUST SUBMIT THE APPLICATION AND THE FOLLOWING ITEMS, IF APPLICABLE:

1. WRITTEN STATEMENT BY THE PROPERTY OWNER, AUTHORIZING THE EVENT ON THE SUBJECT PROPERTY.
2. A SKETCH ILLUSTRATING ACCESS TO THE SITE, ALL PARKING AREAS, ROUTES FOR INGRESS AND EGRESS, PLACEMENT OF TEMPORARY STRUCTURES, DISTANCE FROM THE PROPERTY LINES, GARBAGE RECEPTACLES AND ANY OTHER FEATURES ASSOCIATED. THE SKETCH WILL BE SUBJECT TO REVIEW BY THE DEPARTMENT OF PLANNING AND DEVELOPMENT.
3. A CERTIFICATE OF GENERAL LIABILITY INSURANCE (MINIMUM \$1,000,000).
4. COPY OF THE APPLICANT'S ANNUAL LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES OR OF THE ALCOHOLIC BEVERAGE CATERER'S LICENSE.
5. PAYMENT OF \$50 PERMIT FEE.

THE PROVISIONS AND TERMS BELOW SHALL APPLY.

1. A business may have up to six (6) permits per year and a maximum of two (2) permits per month. Each permit request will require a separate application.
2. Permits are not transferable nor refundable.
3. The applicant shall comply with all state, federal, and local health and safety regulations. Requirements and licenses shall be obtained and maintained by all other health organization or governmental organization that may have jurisdiction over this subject matter.
4. All requirements of the Fire Marshal's Office, Georgia Environmental Health Department, and the USDA must be followed at all times regarding food preparation, preservation, and sales.
5. All requirements of the Dacula Noise Ordinance and Dacula Alcohol Ordinance must be adhered to at all times.
6. Restroom facilities shall be provided by the applicant during the temporary event.
7. Adequate parking, ingress and egress must be provided on-site or written permission must be obtained if parking is provided on an adjoining property.
8. A minimum of two uniformed post certified officers are required onsite if alcohol is to be served on the premises of the event. Alcohol consumption is limited to the confines of the event fencing / barriers. Alcohol sales are not permitted outdoors. Glass is not permitted outdoors.
9. The temporary use shall not encroach public property or right-of-way without permission.
10. A permit may be revoked by the City Administrator at any time, due to the failure of the permit holder to comply with the provision of the permit. Notice of revocation shall be made in writing to the permit holder.

YOUR SIGNATURE BELOW INDICATES THAT YOU HAVE READ THE APPLICATION AND AGREE TO ITS TERMS AND THAT ALL THE ABOVE STATEMENT ARE TRUE TO THE BEST OF YOUR KNOWLEDGE.

Applicant Signature: _____ Date: _____

Applicant Name (print): _____

(THE CITY HAS THIRTY (30) DAYS TO REVIEW THE APPLICATION FOR APPROVAL OR DENIAL).

APPROVED / DENIED

Reviewed by: _____ Date: _____
Department of Planning and Development